



Report to Overview and Scrutiny Management Committee 24th September 2014

Report of: Head of Elections, Equalities and Involvement

Subject: Update on Scrutiny Work Programmes 2014/2015

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Purpose of report:

One of the roles of OSMC is to take an overview of scrutiny work programmes and identify where there are gaps, and opportunities for joint working. Some crossover between the work of Committees has already been identified – for example:

- Economic & Environmental Wellbeing Committee invited members of the Safer and Stronger Communities Committee to be on its task group looking at house building.
- The Children, Young People and Family Support Scrutiny Committee work on post 18 pathways will involve members of the Economic and Environmental Wellbeing Scrutiny Committee. The Children, Young People and Family Support Scrutiny Committee are exploring the possibility of doing some work around post 18 pathways, this includes looking at how members of the Economic and Environmental Wellbeing Scrutiny Committee could be involved.
- Members from the Children, Young People and Family Support Scrutiny Committee will be invited to the Safer and Stronger Communities Scrutiny Committee meeting on Domestic Violence

The Scrutiny Committees have been developing their work programmes over the summer and are attached. The Chair of each of the four Committees will give an overview of the work programmes for their Committees, and the approaches they are planning to take.

The Scrutiny Committee is being asked to:

The Committee is asked to discuss the work programmes and identify any further opportunities for joint working, or issues that should be picked up by a specific Committee.

Safer and Stronger Communities Scrutiny Work Programme	
Topic	Background to topic
25th September 2014 (papers deadline Monday 15th September)	
Housing Plus - Walkabout	This would involve a one hour 'walkabout' followed by the Committee's formal meeting and could involve TARAs and other stakeholders.
Housing Plus - Report	This would involve a one hour 'walkabout' followed by the Committee's formal meeting and could involve TARAs and other stakeholders.
Challenge for Change - Community Engagement	The Council Housing Service's scrutiny group Challenge for Change (made up of customers) have undertaken their third review – looking at community engagement and would like to present to the Safer and Stronger Communities Scrutiny Committee.
Welfare Reform	Written briefing circulated with the papers
Right to Buy Update	Written briefing circulated with the papers
27th November 2014 (papers deadline Monday 17th November)	
Housing Revenue Account Business Plan	The Committee's March 2014 meeting requested an update report on the HRA following the Tenant Conference in the autumn and that tenant representatives be invited to that Committee meeting.
Challenge for Change: Grass Cutting	"The relevant Cabinet Member report back to Scrutiny on the Council's response to the recommendations a further report on the actions resulting from the report's recommendations be presented a future meeting of the Committee, with all the scrutineers involved in drafting the original report being invited to attend."
Welfare Reform	Written briefing circulated with the papers
Right to Buy Update	Written briefing circulated with the papers
Partner Resource Allocation Meeting (PRAM)	A quarterly written report on actions relating to the development of the Partner Resource Allocation Meeting in other parts of the City.
Committee to be asked if the following items should go to a special meeting in December 2014 or go to March 2015 meeting	
Community Safety Partnership	The Council has a legal responsibility under the sections 19 and 20 of the Police and Justice Act 2006 to annually scrutinise the Community Safety Partnership. This could also pick up the impact of reduced resources for the Police which has been requested a Committee member.
Anti-social behaviour	The Committee added Anti-Social Behaviour to its list of topics for the 2014/15 work programme at its March 2014 meeting. This item could look at Sheffield's response to ASB legislation expected to become law in October 2014
Partner Resource Allocation Meeting (PRAM)	At its September 2013 meeting the Committee requested an annual presentation on the Partner Resource Allocation Meeting, with up to two additional partners to attend
Domestic Violence	Requested by two Committee members during 2014/15 as an issue the Committee could look at, following discussion at the South Yorkshire Police and Crime Panel.

22nd January 2015 (papers deadline Monday 17th November)	
Private Sector Landlords	The Committee's January 2014 meeting requested that a report on the introduction of Selective Licensing in the Private Rented Sector be presented to the Committee in December 2014. Also to include the Page Hall Multi Agency Team and how that it progressing.
Social Housing Repairs and Maintenance Contract (Kier Contract)	To look at the repairs and maintenance services to tenants' homes provided by Kier Services which started on 1 April 2014 and runs for 3 years
Implementation of the Allocations Policy	At its March 2014 meeting the Committee requested an update report on the Implementation of the Allocations Policy, to including examples of how the associated risks had been managed; and local tenant representatives who had been involved in the consultation process, be invited to the Committee meeting
Welfare Reform	Written briefing circulated with the papers
Right to Buy Update	Written briefing circulated with the papers
Partner Resource Allocation Meeting (PRAM)	A quarterly written report on actions relating to the development of the Partner Resource Allocation Meeting in other parts of the City.
26th March 2015 (papers deadline Monday 16th March)	
Welfare Reform	Update as requested by Committee at the July meeting
tbc	
tbc	
Right to Buy Update	Written briefing circulated with the papers
Partner Resource Allocation Meeting (PRAM)	A quarterly written report on actions relating to the development of the Partner Resource Allocation Meeting in other parts of the City.
Written briefings	
Partner Resource Allocation Meeting (PRAM)	A quarterly written report on actions relating to the development of the Partner Resource Allocation Meeting in other parts of the City be provided to the Committee
Right to Buy Update	Written briefing circulated with the papers
Welfare Reform	Written briefing circulated with the papers
Management of HRA Land	Written update circulated with the papers on the project between the Communities and Place portfolios to carry out a review of land management arrangements.

**Children, Young People & Family Support Scrutiny & Policy Development Committee
Draft Work Programme 2014-15**

Chair: Cllr Gill Furniss

Vice Chair: Cllr Cliff Woodcraft

Meeting papers: [click here](#)

Meeting day/ time: Monday 1-4pm

Please note: the Work Programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Contact	Date	Expected Outcomes
Monday 17th November 2014				
Attainment	A detailed report on the attainment statistics for Sheffield and analysis in terms of the available national data / comparators.	Iain Peel, Director, Inclusion & Learning Services, Janet Docherty, Senior Manager & Pam Smith, Strategic Lead - Targeted Intervention	Nov 14	
Report on Academies in Sheffield	An update in terms of attainment statistics and the process of how Schools become an academy, the committee could then hear from a Headteacher/s in terms of the implications of the approach.	Iain Peel, Director, Inclusion & Learning Services / or Anthony Hughes, Commissioning, with possible attendance from Head teachers.	Nov 14	

Monday 26th January 2015				
The Children and Families Act (whole agenda topic)	To receive a report on how we are delivering the requirements of the Children and Families Act, capturing the different elements of the act, including court proceedings, adoption, and special educational needs.	Dorne Collinson, Director, Children & Families	Jan 15	
Monday 9th March 2015				
Looked After Children & Care Leavers Annual Report to Scrutiny	To receive an annual update on looked after children and care leavers including performance outcomes.	Jon Banwell, Assistant Director - Provider Services	Mar-15	
Adoption & Fostering Report Annual report to Scrutiny	To receive an annual update on adoption & fostering.	Jon Banwell, Assistant Director - Provider Services	Mar-15	
Sheffield Safeguarding Children Board (SSCB)- Annual Report	Presentation of the Annual Report from the Sheffield Safeguarding Children Board (SSCB)	Sue Fiennes – Independent Chair Trevor Owen – Head of Service, Safeguarding Children Victoria Horsefield – SSCB Board Manager	Mar-15	

Annual Meeting with Young People & Young Carers	Annual meeting with the scrutiny committee and young people / carers to discuss issues which are of concern to the young people.	Emma Hincliffe, Sheffield Futures	Mar-15	
Briefing papers				
Building Successful Families Programme (Phase 2)	Sheffield is going to bid to be an “early adopter” site for Phase 2. The committee has requested a briefing paper for all members in November that will give an update in terms of the outcome of the bid and ongoing progress with the programme.	Dawn Walton, Assistant Director, Prevention & Early Intervention	17th November 14	

**Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee
Draft Work Programme 2014-15**

Chair: Cllr Mick Rooney

Vice Chair: Cllr Sue Alston

Meeting day/ time: Wednesday, 10am-1pm

Please note: the Work Programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Contact	Date	Expected Outcomes
17th September 2014				
Care Act 2014	Implications of the Bill and progress so far.	Luke Morton, Programme Manager.	Sep-14	Gain understanding of Act and Sheffield City Council's response
Right First Time Programme.	Minutes from 20th November 2014: the committee requests a report in terms of progress in respect of Phase 3 of the Right First Time Programme. including data/statistics on the impact of the Programme to date	Kevan Taylor Sheffield Health & Social Care Foundation Trust	Sep-14	

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15th October 2014				
End of Life Care Strategy	Minutes from 15th January. The Committee requests that "arrangements be made for the Committee to look at the End of Life Care Strategy in the 2014/15 Municipal Year, and that this item includes feedback on the Department of Health's response to the report on the Liverpool care Pathway and any consequent actions in Sheffield"	Jackie Gladden, Senior Commissioning Manager, Long-Term Conditions and End of Life Care / St Luke's Hospice	Oct-14	
Dementia Strategy & Integrated Working	Minutes from 20th November 2014. Details of the progress made in terms of the Sheffield Dementia Strategy and Commissioning Plan, with an emphasis on the Action Plan, financial details and work undertaken in terms of public engagement, together with details of an explanation as to how the service was integrated, and explanation of how the Council and Health were responding to the requirement for integrated service provision	Sarah Burt Senior Commissioning Manager (CCG) SCC Executive Director, Communities	Oct-14	
17th December 2014				
Learning Disability Service Petition – Update	Petition presented on 23 rd July 2014 – minutes request an update on the consultation process be presented to a future meeting within 6 months	Moira Wilson, Interim Director of Care and Support	Dec 14	

25 th February 2015				
Health Inequalities Action Plan	Request from 23 July meeting. Committee to be involved at early stage in any refresh of HIAP esp in regard to (i) working closely with local communities;(ii) issues regarding communities supporting each other; (iii) flexibility in care plan arrangements in the context of developing the Council's strategic plans	Jeremy Wight	Feb 2015	Committee to consider progress on action plan and make comments in advance of Health and Wellbeing Board's consideration of the action plan in March.
Date TBC				
GP Practices	Minutes from 17th July 2013 the Scrutiny Committee identifies (i) the need for discussions "(A) with the National Commissioning Board's Local Area Board regarding GP practices in the City, including the numbers, location and skill mix."	tbc	tbc	
A Guide to Health Scrutiny in Sheffield	Presenting the final draft health protocol for approval by the Scrutiny Committee.	Cllr Mick Rooney, Chair	tbc	
Transitions within the CAMHS service	There was a recommendation in the CAMHS Working Group Report to include this topic on the work programme for 2014-15.	Anthony Hughes (CYPF), Tim Furness (CCG), Steve Jones (SCH)	tbc	

Joint Commissioning strategy	A report providing an overview of the Joint Commissioning Strategy, to include an overview of the services, timescales etc.	Laraine Manley, Executive Director Communities	tbc	
SHSCFT - how patients with specific needs are supported when they are admitted to adult acute care at the Teaching Hospitals	The governors have asked if Scrutiny could look into how patients with specific needs are supported when they are admitted to adult acute care at the Teaching Hospitals. They have identified people with dementia, significant mental health issues, learning disabilities, deafness and blindness. They are particularly interested in how a person's level of need is firstly identified and then how the Trust assures itself that this need has been met	Sam Stoddart Membership Manager	tbc	
Briefing Papers				
Sheffield Adult Safeguarding Partnership - Annual Report 2012/13	Minutes from 15th January 2014, the Committee requests that the Sheffield Adult Safeguarding Partnership (iii) provide a progress report to the Committee on a quarterly basis.	Simon Richards, Head of Quality & Safeguarding & Sue Fiennes, Independent Chair	(April 2014) July, Oct 2014, Feb 2015	

Update Report on developing a Social Model of Health/ Health Communities Review	Minutes from 19th March 2014, That the Committee:- 8.4 (c) "requests that a written update report on progress with the Social Model of Public Health/Healthy Communities Review be included on the agenda for each future meeting of the Committee"	Chris Shaw, Director of Health Improvement	(April 2014) July, Oct, Dec 2014, Feb & April 2015	
Task & Finish Work				
CAMHS Working Group	Report finalised and response received. Awaiting progress update	Emily Standbrook-Shaw, Policy and Improvement Officer		
Nutrition & Hydration Working Group	Report finalised, awaiting response from Trusts	Emily Standbrook-Shaw, Policy and Improvement Officer	Oct 14	
Joint Health Overview and Scrutiny Committee – Cardiac Services	Work ongoing, awaiting JHOSC meeting date, likely to be late Sept, early Oct.	Led by Leeds City Council		

Economic & Environmental Wellbeing Scrutiny Committee Work Programme

Wednesday 8th October - Single Topic Meeting	
Future role of the City Centre	
Wednesday 10th December - Single Topic Meeting	
Topic tbc	
Wednesday 18th February	
Libraries	Committee requested at February 2013 meeting
Topic tbc	
Wednesday 8th April - Single Topic Meeting	
Topic tbc	
Dates tbc	
Broadband and economic development	Single topic meeting
Climate Change	Committee added to the Work Programme July 2014
Open Space	Committee added to the Work Programme July 2014
Streets Ahead	Committee requested update following discussion in July 2014
How Sheffield presents itself to the UK and internationally	Committee added to the Work Programme July 2014
Energy policy for the city	Committee added to the Work Programme July 2014
Written briefings (without agenda time)	
Rural broadband	The Committee has had written and verbal updates on this topic following the discussion in April 2013
Modernisation of Cabinet Highways Committee - review of new arrangements	the Committee requested at its April 2013 meeting that a review of the new arrangements be undertaken following implementation
2015/16	
Cycling Inquiry Progress	To update the Committee on implementation

